

**Fleming County Project Development Board**  
**201 Court Square, Courthouse Annex**  
**Flemingsburg, KY 41041**  
**Record of Minutes July 3, 2007, 5:00 pm Eastern**

The meeting was called to order at 5:10 pm. Roll Call was completed as noted below:

Present: Michael Kier, Project Manager, AOC  
Stockton B. Wood, Circuit Judge, 19<sup>th</sup> Judicial Circuit  
W. Todd Walton II, District Judge, 19<sup>th</sup> District  
Larry H. Foxworthy, Fleming County Judge Executive  
Pam Lowe, Fleming County Circuit Clerk  
Marvin W. Suit, Attorney  
J. Scott Brown, General Manager of Auditing Services, AOC

Absent: David DeAtley, Magistrate District 2

Approval of Minutes **Approval of meeting minutes from June 5, 2007. A motion was made by Scott Brown to approve original minutes. Seconded by Pam Lowe. All in favor.**

Meeting minutes from June 5, 2007 were amended to correct time to be 4:58 pm and include details of Dr. Deborah Williamson's rejected appointment due to residential requirements. Jason Nemes, Director of AOC, to complete reappointment.

**Approval of amended minutes of June 5, 2007 meeting with changes noted above. A motion was made by Marvin Suit. Seconded by Pam Lowe. All in favor.**

**Old Business:**

Item 1.a. **Citizen At Large**

The board members inquired to M. Kier, AOC Project Manager, as to the status of the Citizen At Large appointment. Mr. Kier stated that a citizen has been contacted and has not yet accepted the appointment. Mr. Kier will advise the board as soon as possible once he is notified by the Director of AOC, Jason Nemes. Several board members have inquired as to the criteria by which AOC utilizes to select the citizen at large and no definite procedure has been presented.

Item 1.b. **Claims and Correspondence**

A report of current invoices for advertising, labor, office supplies and postage are to be paid by Fleming County Fiscal Court with 100 % reimbursement back from the Project Development Board's upon funding received from AOC.

**The May 2, 2007 item listing Tammy Gray for 2 hours of labor was not reimbursable from AOC. Judge Stockton Wood made a motion to approve compensation to Tammy Gray for 2 hours of regular pay. Seconded by Scott Brown. All in favor. Approval of expense report motion by Marvin Suit. Seconded Pam Lowe. All in favor.**

A report of requested RFP packages was presented for information only to the board.

Item 1.c. **Procurement of Architectural Services Update**

No packages have been received as of date of meeting.

Item 1.d.

**Procurement of Financial Advisory Services Update**

The board was presented with a two financial RFP packages.

Upon the deadline of July 17, 2007 for RFP packages to be considered, all received RFP's will be distributed to board members for review. A Special Call meeting will be held July 27, 2007 at 7:00 pm at the courthouse annex to short list architectural and financial proposals.

Item 1.e.

Board members discussed the use of Construction Manager Services and/or General Contractor Services. A status list of AOC projects which utilized either CM or GC Services was presented to the board from AOC.

**New Business:**

**Other**

The procurement of site selection will commence with the public hearing to be held in conjunction with the next regular meeting on August 7, 2007 at 5:00 pm at the courthouse annex. Notices will be published in accordance with AP Part X requesting proposals.

Item 2.a.

**Public Comments**

A representative with Pack's Inc. discussed the Construction Manager Method of Delivery versus the General Contractor Method of Delivery.

Item 2.b.

**Special Call Meeting July 27, 2007 at 7:00 pm Eastern Time at the Fleming County Courthouse Annex, 201 Court Square, Flemingsburg, Kentucky**

**Next regular meeting will be August 7, 2007 at 5:00 pm Eastern Time at Fleming County Courthouse Annex, 201 Court Square, Flemingsburg, Kentucky.**

Adjournment

**A motion was made to adjourn at 6:07 pm Eastern time by Judge Stockton Wood. Seconded by Marvin Suit. All in favor.**